



## Bushlands Pet Retreat Cat and Dog Holidays

### Job description - Animal Attendants

The proprietor must ensure that animal attendants employed by the boarding establishment are appropriately trained and experienced to properly manage the type of animal boarded. Animal attendants are responsible to the Proprietor for:

- daily feeding for overnight boarding and where required for day boarding animals;
- watering and inspection of all animals;
- daily cleaning of facilities, ie. hose out, replace bedding, litter trays, feeding and watering utensils;
- reporting to management animals showing any of the following symptoms:
  - runny nose
  - runny or inflamed eyes
  - repeated sneezing
  - coughing
  - vomiting
  - diarrhoea, especially if bloodstained
  - lameness
  - inability to stand or walk
  - bleeding or swelling of body parts
  - weight loss
  - lack of appetite
  - apparent pain
  - fits or staggering
  - bloating of abdomen
  - difficulty or inability to urinate or defecate
  - red or brown coloured urine
  - any other serious physical or behaviour abnormality
- exercising dogs as required by the manager.

Staff health must be protected by the provision of appropriate work clothing, adequate hand washing facilities and tetanus immunisation. Information must be supplied on disease-causing organisms which can be transmitted to humans (zoonoses) and personal hygiene procedures must be such that transmission should not occur.

**All personnel working with cats, especially women of childbearing age, must be made aware of the risk of contracting toxoplasmosis.**

Reference: Code of practice for the Operation of Boarding Establishments – Revision 1

Animal Welfare Victoria [Code of practice](#)